

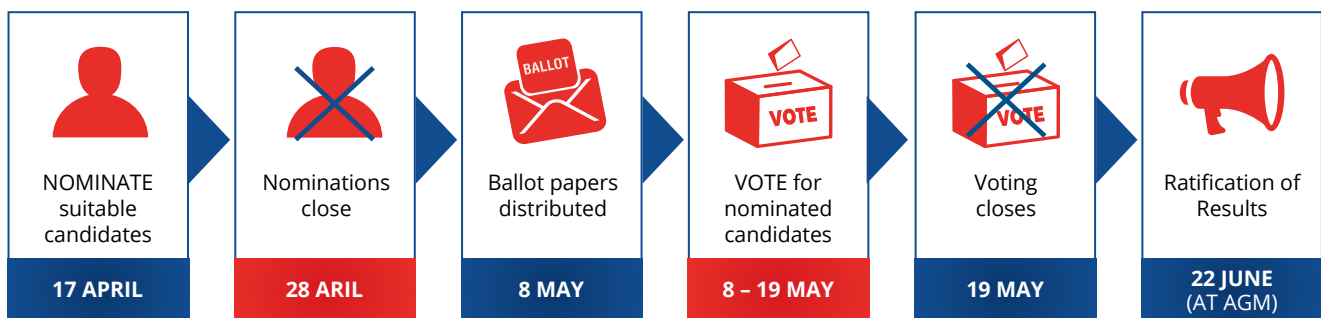
Dear MBMed Member

You are invited to take part in the upcoming Trustee elections

The MBMed Board of Trustees is pleased to announce that elections for two Trustee vacancies will be held during April and May 2023. These elections offer you a good opportunity to ensure that your interests are represented at Board level. (You can read more about the make-up of the Board on the reverse of this page.)

This letter sets out the election process, and how you can play an important role by *nominating* and *voting* for suitable candidates to the Board.

2023 TRUSTEE ELECTION TIMELINE



How to **NOMINATE** a candidate

If you are a member of MBMed, and would like to nominate any other member of MBMed* as a Trustee, simply:

- Fill in his/her name on the Nomination Form that will be emailed to you by *EasyVote*, the independent agency appointed by the Board to manage the elections.
- **Submit the Nomination Form by 28 April 2023.**

Nomination Forms will also be available at (and may be returned to) a Medscheme Walk-in Office, and/or the East London Plant MBMed On-site Office from 17 April 2023.

** Both you and the nominee must be in good standing with MBMed.*

How to **VOTE** for candidates of your choice

There are currently **two vacancies** for Member-elected Trustees on the Board.

A Ballot Form showing the eligible candidates, together with their picture and an abridged *curriculum vitae*, will be emailed to you by *EasyVote* after the nomination process. You can vote for up to two candidates.

During the voting phase Ballot Forms can also be collected from, and returned to, a Medscheme Walk-in Office, and/or to the East London Plant MBMed On-site Office.

Please remember to **submit your Ballot Form by 19 May 2023**, or your vote will not be counted. Any spoilt votes will also be discarded.

How the Board of Trustees is made up

In terms of its Rules, MBMed Medical Aid Fund must be managed by a Board of Trustees consisting of a minimum of ten members, namely, four Employer-appointed Trustees, one Employer-appointed Alternate Trustee, four Member-elected Trustees and one Member-elected Alternate Trustee.

Trustees serve a three-year term, up to a maximum of three concurrent terms.

What to consider when nominating a candidate

When you consider nominating someone, bear in mind that being a Trustee means being trusted to look after other members' interests.

A Trustee must:

- Be a fit and proper person.
- Always acts in good faith and in the best interests of the Fund and its members.
- Be able to remain impartial and make decisions objectively.
- Having considered their personal workload and circumstances, be willing - and able - to spend the time required to undergo Trustee education, study Board documents, attend meetings, and generally be available for Trustee-related duties.

In addition, a Trustee must:

- If they are an employee, have agreement from the Company to be released from normal work for Trustee duties.
- Be in possession of their own or Company-provided IT device to enable them to participate in online training and online (virtual) meetings.
- Be able to attend four meetings a year of approximately three hours duration each.
- Be able to invest about three hours into preparing for each meeting.
- Be able to invest around fifteen to twenty hours a year in Trustee education.
- Be able to render service to the Board without remuneration.

Announcing successful candidates

The new Trustees will be announced at the Annual General Meeting, which will take place via a virtual platform on 22 June 2023.

We look forward to receiving your nominations, and to your participation in the elections.

Kind Regards

Dr C Panter
PRINCIPAL OFFICER

Ensuring free and fair elections

The elections will be managed by an independent agency appointed by the Board called EasyVote.

The entire election process will be independently audited.

QUESTIONS? Any queries about the nomination and election process can be directed to the Principal Officer at mbmed@medscheme.co.za.